

Road Closure

Administration Cost

Large Event £ 460

Small Community / Street Party £ 220

Large scale

Task	Hrs	Rate	Cost	
Pre application discussions	2	£ 43.50	£ 87.00	RS
Validation of application, checks, telephone calls	1	£ 37.00	£ 37.00	TSO
Consultation letters merge, edit and assign to BS. (PSNI, NIFRS, ASNI, Roads)	0.5	£ 43.50	£ 21.75	RS
Meetings may be required with consultees	1.5	£ 43.50	£ 65.25	RS
Assessment of response from consultees	1	£ 43.50	£ 43.50	RS
Merge, edit and assign to BS for a refusal	0.25	£ 43.50	£ 10.88	RS
Prepare notice for advertising	1	£ 43.50	£ 43.50	RS
Viewing proposals with customers that call at the office	0.75	£ 37.00	£ 27.75	TSO
Assessment of representations received	0.75	£ 37.00	£ 27.75	TSO
Assessment of all relevant information relating to the application including submission of insurance requirements and agreement to the undertaking	0.5	£ 43.50	£ 21.75	RS
Merge, edit and assign the Order	0.5	£ 37.00	£ 18.50	RS
Time allocation	9.75			
All tasks			£ 404.63	

Business Support tasks

Task	Hrs	Rate	Cost	
Input procedure for new application	0.25	£ 36.50	£ 9.13	BS
Issue of letters assigned from BCS (up to 4 letters)	0.25	£ 36.50	£ 9.13	BS
Telephone call queries relating to Road Closures	0.5	£ 36.50	£ 18.25	BS
Customer queries at reception	0.5	£ 36.50	£ 18.25	BS
Time allocation	1.5			
All tasks	11.25		£ 54.75	

Total Cost

£ 459.38
Say £ 460

Community Event

Task	Hrs	Rate	Cost	
Pre application discussions	0.5	£ 37.00	£ 18.50	TSO
Validation of application, checks, telephone calls	0.5	£ 37.00	£ 18.50	TSO
Consultation letters merge, edit and assign to BS. (PSNI, NIFRS, ASNI, DRD)	0.75	£ 37.00	£ 27.75	TSO
Assessment of response from consultees	0.5	£ 37.00	£ 18.50	TSO
Merge, edit and assign to BS for a refusal	0.25	£ 37.00	£ 9.25	TSO
Prepare notice for advertising	0.5	£ 37.00	£ 18.50	TSO
Assessment of representations received	0.5	£ 37.00	£ 18.50	TSO
Assessment of all relevant information relating to the application including submission of insurance requirements and agreement to the undertaking	0.5	£ 50.00	£ 25.00	RS
Merge, edit and assign the Order	0.25	£ 37.00	£ 9.25	TSO
Time allocation	4.25			
All tasks			£ 163.75	

Business Support tasks

Task	Hrs	Rate	Cost	
Input procedure for new application	0.25	£ 36.50	£ 9.13	BS
Issue of letters assigned from BCS (up to 4 letters)	0.25	£ 36.50	£ 9.13	BS
Telephone call queries relating to Road Closures	0.5	£ 36.50	£ 18.25	BS
Customer queries at reception	0.5	£ 36.50	£ 18.25	BS
Time allocation	1.5			
All tasks	5.75		£ 54.75	

Total Cost

£ 218.50
Say £ 220

EXPLANATORY NOTES

How was the hourly rate worked out?

The rate is based on the average cost for the Unit. The cost per hour of each officer was taken and the average rate was worked out.

Business Support @ SO2 (£39.50) + Scale 6 (£33.50)
Total £73 , 2 = £36.50

Regulatory Services @ 1 Regulatory Services Manager (£50) + 1 R. S. Officer (£37)
Total £87 , 2 = £43.50

Technical Support Officer @ £37

What is the Hourly rate based on?

The Hourly rate is based on the total cost for an officer including salary, employer's National Insurance contributions, superannuation contributions. This is not what an Officer is paid.